

Government of Jammu & Kashmir  
Directorate of Libraries & Research, J&K  
Srinagar/Jammu

Website: [jklibraries.nic.in](http://jklibraries.nic.in)  
Email: - [dirlibraries@gmail.com](mailto:dirlibraries@gmail.com)  
[dirlibresearch@gmail.com](mailto:dirlibresearch@gmail.com)

Exchange: 0194-2482638 (Sgr.)  
0191-2540570(Jmu)

**Notice No: 01-DLR of 2025**

**Dated: 15.01.2025**

Applications (in the prescribed format) are invited from Local Authors or through their authorized representatives from the Union Territory of Jammu and Kashmir, who have authored & published their books in various languages during the years 2022, 2023 and 2024, with following documents:

- i. A copy of the publication with brief summary of the book published.
- ii. Copy of identity proof of the Author of the Book (i.e.Aadhar card/ Election Card/Domicile etc.).
- iii. Review of the book carried out by any newspaper/journal.
- iv. Copy of the authorization letter in case the application is being submitted by the authorized representative.

Application along-with the specimen copy of the book and the requisite documents mentioned above may be sent physically or through post on the following addresses by or before 30<sup>th</sup> of January, 2025 (4:30 PM):

1. Deputy Director, Libraries, Jammu, SRS Library, Building Kachi Chawni, Jammu - 180001	2. Deputy Director, Libraries, and Research, Kashmir, Municipal Complex, Karan Nagar, Srinagar Kashmir - 190010
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**General Terms & Conditions:**

- i. No application form will be accepted after the last date/time which is 30<sup>th</sup> of January, 2025 (4:30 PM).
- ii. The submission of application form by a Local Author doesn't guarantee or entitle selection of the book for supply to the department. The final decision of selection of books will vest with the UT Level Library Advisory Cum Purchase Committee (UTLLAPC) constituted by the Department of Culture.
- iii. Titles by Local Author already purchased by the department during the last three years will not be considered. A book by a local author may be purchased from a local author or his representative.
- iv. Incomplete or conditional applications or those received after the due date shall be summarily rejected.

- v. Other terms & conditions as per the Policy for Procurement of Learning Resources, 2016 and guidelines of RRRLF, to apply.
- vi. The Notice along-with the Application Form can be obtained from the offices of Deputy Director Libraries, Jammu/Deputy Director Libraries&Research, Kashmir or downloaded from the Departmental website. [www.jkpubliclibraries.nic.in](http://www.jkpubliclibraries.nic.in)

**For any query, the following officers may be contacted:**

1. Ms. Ishrat Majid, Assistant Director, Oriental Research, Library (email: [adrpdeptt@gmail.com](mailto:adrpdeptt@gmail.com), contact no. 9697970815)
2. Ms. Sabhyita Rani, Assistant Director, Libraries, Jammu (email: [adirlib.jammu@gmail.com](mailto:adirlib.jammu@gmail.com), contact no. 8716832162).

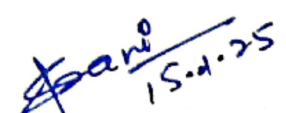
Sd/-  
Director  
Libraries & Research, J&K

No:- DL/Adm-LA(01)/2025/1665-79

Date: 15.01.2025

Copy to:

1. Director General, RRRLF Kolkata for kind information.
2. Director, Information & Public Relations, J&K with the request to have the notice published in the local dailies of Jammu & Kashmir Divisions and also to give it due publicity in electronic media.
3. Director Finance, Department of Culture, Civil Secretariat, Jammu/ Srinagar
4. Deputy Director Libraries, Jammu/ Deputy Director Libraries & Research, Kashmir with the request to have the notice conspicuously displayed in all the Libraries/Reading Rooms of their respective divisions.
5. Private Secretary to Principal Secretary to Government, Department of Culture, for kind information of Principal Secretary.
6. Assistant Directors/ Chief Librarians/ Librarians / I/c Librarians for information and necessary action.
7. I/C website with the remark to upload the copy of the notice on the departmental website: [jkpubliclibraries.nic.in](http://jkpubliclibraries.nic.in) .

  
(Sabhyita Rani)  
Assistant Director  
Libraries Jammu





## APPLICATION FORM

1. Name of the Local Author: \_\_\_\_\_
2. Designation: \_\_\_\_\_
3. Residential Address: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
4. \*Name of the Book/Title: \_\_\_\_\_
5. \*Name of the Publisher: \_\_\_\_\_
6. \*Year of Publication: \_\_\_\_\_
7. \*Language(s): \_\_\_\_\_
8. \*ISBN: \_\_\_\_\_
9. \*Price: \_\_\_\_\_
10. \*Brief Summary of the book (to be attached): \_\_\_\_\_
11. \*Whether you have provided any book to the department during the last three years and if so, details thereof: \_\_\_\_\_
12. \*Name of the representative in case the application is being submitted through him along-with copy of authorization letter:  
\_\_\_\_\_
13. Whether you have donated any book to the library in the past, if so details thereof:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ***Self-Declaration:***

I do hereby declare that the entries made in this application form are true to the best of my knowledge and belief. Further, the terms and conditions related to the supply of descriptive catalogues/titles are acceptable to me in letter and spirit. I also hereby declare that none of my books published during the last three years has been purchased by the department through me or an authorised representative or a publisher.

Name and Signature of the Local Author

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

\*Mandatory fields.